

Clinical Psychologist Job Description



Position Title: Clinical Psychologist

Job Status: Full-Time

FLSA Status: Exempt

Positions Supervised: None

Position Summary: Nestled in the Blue Ridge Mountains, Collaborative Health Partners (CHP) is a specialty care service affiliated with Central Virginia Family Practice, a network of primary care clinics that serve as the main source of referrals to CHP psychology and psychiatry. CHP is also affiliated with Liberty University College of Osteopathic Medicine and Liberty University. As clinical faculty affiliated with Liberty University, CHP psychologists work to integrate Christian faith and professional practice.

In this role, faculty would also provide clinical supervision to practicum students in the Liberty University Doctor of Psychology (PsyD) program. The program has submitted its initial self-study to the American Psychological Association for accreditation on contingency. CHP psychologists mentor students based on a Christian worldview as part of clinical supervision.

Essential Functions: To accomplish this job successfully, an individual must be able to perform, with or without reasonable accommodation, each essential function satisfactorily. Reasonable accommodations may be made to help enable qualified individuals with disabilities to perform the essential functions:

- Provide patient care in the setting of Collaborative Health Partners by using psychological treatment options to assess, diagnose, and treat patients
- Provide treatment to patients with mental health problems of varying severity and complexity
- Employ the use of tools and assessments to support the diagnosis and treatment of mental health challenges and disorders, including ADHD, memory, and intelligence testing
- Provide individual and group therapy treatment options to patients
- In the clinical setting of CHP, provide learning opportunities for students of the Liberty University Doctorate of Psychology (PsyD) program, supporting their academic progression and training
- Provide mentorship to students at the Liberty University Doctor of Clinical Psychology (PsyD) program based on a biblical worldview

Competencies:

- Knowledge of medical office principles, standards, applications and tests.
- Knowledge of medical office safety, cleanliness and infection control policies and regulations.
- Knowledge of medical office equipment uses and maintenance.
- Accuracy – Ability to perform work accurately and thoroughly.
- Communication – Ability to communicate effectively verbally and in writing.
- Computer Skills – Proficient ability to use a computer and electronic medical record.

- Confidentiality – Maintain patient, team member and employer confidentiality. Comply with all HIPAA regulations.
- Customer Service Oriented – Friendly, cheerful and helpful to patients and others. Ability to meet patients and others needs while following office policies and procedures.
- Detail Oriented – Ability to pay attention to the minute details of a project or task.
- Flexibility – Ability to adapt easily to changing conditions and work responsibilities.
- Positivity – Display a positive attitude and is a positive agent for change.
- Teamwork – Work as part of a team and collaborate with co-workers.
- Working Under Pressure – Ability to complete assigned tasks under stressful situations.

Education and Experience:

- Completion of a doctoral program required
- Behavioral Health/Medical Psychology experience preferred

Certification and Licensure:

- Virginia Licensed Clinical Psychologist (or eligible) required

Work Environment:

- Environmentally controlled medical office environment
- Fast paced environment with occasional high pressure or emergent situations
- Frequent exposure to bodily fluids
- Possible exposure to infectious specimens, communicable diseases, toxic substances, ionizing radiation, medicinal preparations and other conditions common to a laboratory and medical office environment
- May wear Personal Protective Equipment (PPE) such as gloves or a mask
- Frequent interaction with a diverse population including team members, providers, patients, insurance companies and other members of the public

Physical Demands:

- Frequent standing, walking, grasping, carrying, reaching, bending, stooping and speaking
- Occasional sitting
- Lifting, carrying, pushing and pulling up to 50 pounds, with assistance if needed
- May need to lift or turn patients who are disabled, with assistance if needed
- Frequent use of computer, keyboard, copy and fax machine and phone

CHP has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the team member's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors, managers, directors or officers as deemed appropriate. This document does not represent a contract of employment, and CHP reserves the right to change this job description and/or assign tasks for the team member to perform, as CHP may deem appropriate.

Revision Dates: 8/2024, 10/2024