

MRI Tech

Job Description



Position Title: MRI Tech
Reports to: Diagnostic Center Supervisor
Job Status: Full-Time
FLSA Status: Non-Exempt
Positions Supervised: None

Position Summary: The MRI Technologist is responsible for operating magnetic resonance imaging equipment to produce high-quality diagnostic images of internal body structures. This position plays a key role in supporting physicians by ensuring accurate imaging, maintaining patient safety, and promoting a positive patient experience. The MRI Technologist works collaboratively with radiologists, nurses, and other clinical team members to ensure efficient workflow and consistently deliver exceptional patient care.

Essential Functions:

To accomplish this job successfully, an individual must be able to perform, with or without reasonable accommodation, each essential function satisfactorily. Reasonable accommodations may be made to help enable qualified individuals with disabilities to perform the essential functions.

- Perform MRI scans according to physician orders and established imaging protocols
- Position patients correctly to obtain optimal imaging results while ensuring comfort and safety
- Explain procedures to patients and address questions to reduce anxiety and ensure cooperation
- Review patient medical histories and screen for contraindications such as implants or metal objects
- Operate MRI equipment, adjust settings, and monitor image quality throughout the scan
- Maintain accurate patient records and document imaging procedures in the EMR system
- Collaborate with radiologists to ensure images meet diagnostic requirements
- Follow all safety guidelines related to magnetic fields, contrast agents, and infection control
- Assist with training new staff or students as needed

Competencies:

- Knowledge of sonographic principles, standards, applications and tests.
- Knowledge of sonographic safety, cleanliness and infection control policies and regulations.
- Knowledge of sonographic equipment uses and maintenance.
- Accuracy – Ability to perform work accurately and thoroughly.
- Communication – Ability to communicate effectively verbally and in writing.
- Computer Skills – Proficient ability to use a computer and electronic medical record.

- Confidentiality – Maintain patient, team member and employer confidentiality. Comply with all HIPAA regulations.
- Customer Service Oriented – Friendly, cheerful and helpful to patients and others. Ability to meet patients and others needs while following office policies and procedures.
- Detail Oriented – Ability to pay attention to the minute details of a project or task.
- Flexibility – Ability to adapt easily to changing conditions and work responsibilities.
- Positivity – Display a positive attitude and is a positive agent for change.
- Teamwork – Work as part of a team and collaborate with co-workers.
- Working Under Pressure – Ability to complete assigned tasks under stressful situations.

Education and Experience:

- High school diploma or equivalent required
- Associate's Degree or higher preferred
- MRI experience preferred

Certification and Licensure:

- Completion of an accredited Radiologic Technology or MRI program
- Current ARRT (MR) certification or eligibility preferred
- State licensure (if applicable)
- Basic Life Support (BLS) certification
- Clinical experience in MRI imaging (varies by employer)

Work Environment:

- Environmentally controlled medical office environment
- Fast paced environment with occasional high pressure or emergent situations
- Possible exposure to bodily fluids, infectious specimens, communicable diseases, toxic substances, ionizing radiation, medicinal preparations and other conditions common to a medical office environment
- Frequent interaction with a diverse population including team members, providers, patients, insurance companies and other members of the public

Physical Demands:

- Frequent standing, walking, grasping, carrying, reaching, bending, stooping and speaking
- Occasional sitting
- Lifting, carrying, pushing and pulling up to 50 pounds, with assistance if needed
- May need to lift or turn patients who are disabled, with assistance if needed
- Frequent use of computer, keyboard, copy and fax machine and phone

CHP has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the team member's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors, managers, directors or officers as deemed appropriate. This document does not represent a contract of employment, and CHP reserves the right to change this job description and/or assign tasks for the team member to perform, as CHP may deem appropriate.

Team Member Signature: _____

Date: _____

Revision Dates: 1/2026